



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Pilgrim Academy

**MEETING #:** 19

**LOCATION:** Pilgrim Academy K-8 Principal's Conference Room

**DATE / TIME:** March 9, 2016 @ 4:00 pm

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Diana Castillo	Principal	<input checked="" type="checkbox"/>	Edna Chible	Parent
<input checked="" type="checkbox"/>	Andrew Casler	Dean of Students	<input type="checkbox"/>	Carrie Flores	Asst. Principal
<input checked="" type="checkbox"/>	Tom Davies	Teacher	<input checked="" type="checkbox"/>	David Funk	SSO
<input checked="" type="checkbox"/>	Bill Hutz	TIRZ One Chairman	<input checked="" type="checkbox"/>	Eric Ford	HISD
<input checked="" type="checkbox"/>	Logan Faron	Teacher	<input checked="" type="checkbox"/>	Romerico Romero	Teacher
<input checked="" type="checkbox"/>	Stennis Lenoir	RDC Architects	<input checked="" type="checkbox"/>	Albert Wong	HISD PM

**Purpose:** Review the updated floor plans, exterior and interior building materials, school colors and preparation for Pilgrim Academy's Second Community Meeting.

**AGENDA:**

- Review & discuss the updated Pilgrim Academy floor plans, exterior building materials and colors.
- Review & discuss preparations for the Pilgrim Academy Second Community Meeting.
- What to expect at the next PAT Meeting.

**DISCUSSION:**

1. The PAT Meeting began with Albert Wong introducing Bill Hutz, the Chairman of the City of Houston's TIRZ (Tax Incremental Reinvestment Zone) One Organization. Mr. Hutz introduced himself and provided a brief explanation of his community based organization that serves the City of Houston's taxpayers by looking at opportunities to reinvest tax money back into the general community in the districts that they represent. TIRZ One was recently expanded to include the area bounded by Hillcroft Blvd. and the Southwest Freeway, in addition to its original area that it served. He discussed some of the major projects that were currently being undertaken by this organization that included funding for some major storm water drainage systems along several of the major streets within their district.
2. Mr. Wong provided a brief update on the existing T-Buildings relocation with an explanation about the current proposed locations on top of the existing fire lane on the north side of the existing building. The City of Houston Fire Marshall's Office has indicated to Stennis Lenoir that these fire lanes must always be clear of any obstructions, so the proposed relocation of several of these structures partially on top of the fire lane would not be acceptable. Mr. Wong has been in touch with a preapproved HISD Vendor with their own A/E Team who will provide a new proposed layout for these 7 existing T-Buildings to avoid the existing fire lane and the footprint of the new Addition. There are also setback requirements from the existing building, property lines and utility easements that will have to be addressed.
3. Mr. Wong asked if there needed to be a water hookup for the single sink that is currently hooked up for the Science Classroom in one of the existing T-Buildings. Principal Castillo confirmed that this was not



necessary and they could use a portable teaching station, instead. The new Addition is programmed to have new Science Classrooms.

4. Stennis Lenoir showed two different proposed Science Classroom layouts with multiple door locations for general discussion and input from the PAT. There was also discussion about the emergency showers typically installed in these Science Classrooms and it was confirmed that floor drains for these installations would not be necessary, since these showers were for emergency uses only.
5. Mr. Lenoir commented that any existing brick that was removed would be reused as much as possible on the new expanded renovation areas in addition to using complementary brick colors. He showed some samples of Berridge metal panels for some general feedback about the available colors to implement on the new Addition.
6. There were some general comments from the PAT about community requests for increased street lighting levels along Beverly Hill St., due to safety concerns, as well as an ongoing evaluation by CenterPoint for street lighting throughout the entire area. However, nothing has been addressed specifically, in this regard, by CenterPoint or the City of Houston that the PAT was aware of.
7. Principal Castillo requested a brief review of the proposed Second Community Meeting presentation, prior to the actual presentation taking place. Mr. Wong responded that he would coordinate this with RDC Architects and the HISD Facilities Design PM.
8. In closing, Logan Faron mentioned that the three easternmost existing T-Buildings were the most recent ones installed and that these might be considered for placement closest to the existing building, in the event that they might be needed to remain in the near future, after the new construction is completed.
9. The Pilgrim Academy Second Community Meeting was confirmed for Tuesday evening, April 5<sup>th</sup>, 2016.

#### **QUESTIONS/ANSWERS:**

1.1 There were no additional questions.

#### **ACTION ITEMS:**

- 1-1 Principal Castillo requested a brief review of the Pilgrim Academy Second Community presentation. Mr. Wong will coordinate this review with Principal Castillo and RDC Architects.

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Review further updates on the Schematic Design drawings and concepts.

**NEXT PAT MEETING:** May 3, 2016; Pilgrim Academy Principal's Conf. Rm.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the meeting minutes will be assumed to be accurate.

Sincerely,

**Albert Wong, AIA**

Project Manager

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